

DIRECT DEBIT REQUEST FORM

APPLICATION TO PAY PLANNED GIVING CONTRIBUTIONS

REGULAR ELECTRONIC PLANNED GIVING



GIVING MADE EASY

Customer's authority

I/We _____
Name/s of parishioner/s giving the DDR

of _____
Parish name/suburb

authorise you **The Catholic Development Fund**

Diocese of Maitland-Newcastle **025223**

Name of debit user APCA user ID number

to arrange for funds to be debited from my/our account at the financial institution identified below through the Bulk Electronic Clearing System (BECS).

This authorisation is to remain in force in accordance with the terms described in the Application to pay Planned Giving Contributions by direct debit.

_____/_____/_____
Signature Date

_____/_____/_____
Signature Date

Details of account to be debited (all account details must be supplied)

Name of financial institution

Name of financial institution

□□□-□□□ □□□□□□□□□□
BSB Account number

Parish to complete

The payment is for my/our Planned Giving contributions identified by Planned Giving Number □□□□

Please tick the box

I/We request that you debit my/our account in accordance with our agreement

Agreement

\$ _____ /_____/_____
Amount to be debited First payment date

The frequency of the debit is once per month. If the direct debit should fall on a weekend or public holiday, it will not be actioned until the next working day.

Signed by customer

Signed by customer

Dear Father,

I/We hereby make application to pay my/our Planned Giving contribution for

Parish name/suburb

1. Name _____

Address _____

Phone _____

2. Value of planned giving promise \$ _____ (monthly)

3. This authority will commence on ____/____/_____
Date

4. My Planned Giving Number is □□□□

5. I would like my monthly contribution to be debited

as per the attached debit request

OR

from my credit card

Please debit my Bankcard Mastercard Visa

Card Number □□□□ □□□□ □□□□ □□□□

Expiry date ____/____/____

I/We will advise the parish priest of the cancellation of this authority and will not hold the parish priest responsible for any action arising from my/our not doing so.

_____/_____/_____
Signature Date

_____/_____/_____
Signature Date

WHAT IS REGULAR ELECTRONIC PLANNED GIVING?

It's an easy way for you to give regularly to the work of the Catholic Church within your parish.

HOW DOES IT WORK?

By completing the forms in this brochure, you authorise the Catholic Development Fund (CDF) as agents in your parish to transfer your gift (a set amount) automatically from your bank, building society, credit union or credit card to your parish's planned giving account on a monthly basis.

ARE THERE ANY COSTS?

The CDF makes no charge on this facility. However, some banks, building societies and credit unions may charge a transaction fee, depending on the type of account you have with them.

CONTACT US

If you have any enquiries or to find out more, please give us a call:

CATHOLIC DEVELOPMENT FUND

Catholic Diocese of Maitland-Newcastle
841 Hunter St, Newcastle West NSW 2302
PO Box 765, Newcastle NSW 2300
P 02 4979 1160 | F 02 4979 1169
E cdf@mn.catholic.org.au
W www.cdfmn.com.au

WHAT ARE THE ADVANTAGES FOR YOU?

Having decided to set aside an amount as your regular gift, you have the satisfaction of knowing that:

- It's transferred automatically to your parish planned giving account.
- It's convenient and saves you and your parish work associated with handling cash donations.
- It's safe and eliminates the need for you to find and carry cash each week.
- It's flexible. The amount can be increased, decreased, postponed or cancelled at any time by notifying your parish priest in writing or contacting the CDF.
- It's confidential. When you're away or attending Mass at another parish, your gift takes place without having to catch up when you return.

HOW YOU'RE HELPING YOUR PARISH

Your planned giving provides a regular income to your parish, allowing more accurate budgeting for finances through the year.

Planned giving saves time and is safer. With less cash to handle and reduced work loads of voluntary counters, volunteers are free to assist with other activities.

HOW YOU CAN PARTICIPATE IN REGULAR ELECTRONIC PLANNED GIVING

Complete the attached *application to pay form* and deliver to your parish office.

THE ROLE OF THE CDF IN THE DIOCESE

The CDF offers financial products that will help you to save and has been operating in this diocese for over 50 years. By saving with the CDF, you are helping the Catholic Church in the Diocese of Maitland-Newcastle fund its many building and charitable works. This helps our schools, parishes and the wider community. All investments are guaranteed by the total assets of the diocese.

The CDF offers a range of products to our members:

- term investments
- Christmas club
- CDF online
- pensioner account
- student account
- savings account.

For further information about the CDF phone our freecall number 1800 810 330 to speak to our friendly staff or visit www.cdfmn.com.au

NOTES FOR COMPLETION OF DIRECT DEBIT REQUEST FORMS FOR THE CDF

Planned giving contributors must complete the following forms-

1. DIRECT DEBIT REQUEST FORM DDR

BSB number

This is an Australian standard by which every branch of every financial institution can be identified. This number is best checked with your financial institution ie bank, building society and credit union. It is always a six (6) digit number.

Personal account number

Please note that credit card and debit card numbers as they appear on the face of plastic cards can't be used.

The account information required is the actual number of your cheque, savings or access account. Care must be taken in correctly identifying the account to which a debit or credit card may be linked. Account numbers in all instances do not exceed nine (9) digits.

2. APPLICATION TO PAY PLANNED GIVING CONTRIBUTIONS BY DIRECT DEBIT

An important note for parishioners before returning the completed forms to your parish priest, please ensure the accuracy of the details provided about your personal account and your financial institution. Correct information is essential for the processing of your instructions by the CDF and its banker, the Commonwealth Bank.

Inaccurate information will delay the process and will mean the forms have to be returned to the parish for referral to the parishioner.

If paying by credit card, then only the application form is required.

Please ensure that all forms are signed.

Investments with Catholic Development Fund (CDF) are guaranteed by Bishop William Wright, Bishop of Maitland-Newcastle Diocese and CDPF Limited, a company established by the Australian Catholic Bishops Conference for this purpose. We welcome your investment with the CDF rather than with a profit oriented commercial organisation as a conscious commitment by you to support the Charitable, Religious and Educational works of the Catholic Church. The CDF is not subject to the provisions of the Corporation Act 2001 nor has it been examined or approved by the Australian Securities and Investments Commission. The CDF is also exempt from the normal requirements to have a disclosure statement or Product Disclosure Statement under the Corporations Act 2001(Cth). Neither CDF nor the Trustees of the Roman Catholic Church for the Diocese of Maitland-Newcastle are prudentially supervised by the Australian Prudential Regulation Authority. Contributions to CDF do not obtain the benefit of the depositor protection provisions of the Banking Act 1959. CDF is designed for investors who wish to promote the charitable purposes of the Diocese.